# LAM TAI FAI COLLEGE

林大輝中學

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## APPLICATION GUIDELINES FOR S1 ADMISSION (WAITING PLACES)

## 2026 - 2027

**Please read the following carefully before filling in the application form.**

### A. Application Procedures

**Step 1:** Read the admission information on the school website.
*https://www.ltfc.edu.hk/Website/index.php/admission*

**Step 2:** Fill in the online application form and upload a student photo.
(Format: jpg, png. Maximum file size: 10 MB. Photo size: 50 mm(H) x 40mm (W))

**Step 3:** After filling in the information, press the 'save' button.

**Step 4:** The system will activate the verification procedure. Please enter your phone number and email address again.

**Step 5:** The system will send a verification email to your registered email. Please check your email inbox and spam mailbox.

**Step 6:** Enter the verification number to complete the verification.

**Step 7:** After verification, you will be directed to the e-payment platform. You are required to pay an application fee of HK$100 via Tap & Go, PPS, VISA, MasterCard or UnionPay. Application fees will not be refunded and cannot be transferred.

**Reminders:**

- You will receive an application ID when you successfully submit your application with payment.
- You can use this application ID and your registered email address to amend the application form before the deadline.
- An application is deemed null and void if the application is not completed before the deadline.

**Step 8:** Please submit the following documents to the General Office **in person** during office hours (Mon–Fri: 9:00 a.m.–4:30p.m.; Sat: 9:00 a.m.–11:30a.m.):

(i) Receipt downloaded from the online application platform
(ii) Application form downloaded from the online application platform
(iii) Completed Student Questionnaire (in written form)
(iv) Photocopy of student's birth certificate
(v) Photocopy of student's HKID card
(vi) Photocopy of student's Passport or valid identity document(s) (if applicable)
(vii) Photocopy of Primary 5 yearly school report
(viii) Photocopy of Primary 6 yearly school report
(ix) Photocopy of Allocation Slip and Admission Slip issued by EDB (if applicable)
(x) Photocopy of Supporting documents showing student's academic or non-academic achievements (if any) (Please provide the most recent/highest qualifications/ results only. Max: 8 items)

**Reminders:**

- *All documents submitted will not be returned.*
- *Admitted applicants must present the original documents of items (iv) to (x) for verification on the day of registration.*

## B. Interviews

- Selected candidates will be notified **by email / by phone** to attend an interview. Please check your email inbox and junk mailbox periodically.
- The interview will be conducted in English and Putonghua/Cantonese. Parents will also be invited to attend the interview together with the candidate.
- Junior Secondary Chinese Language lessons for the 2026-2029 cohort will be conducted in either Putonghua or Cantonese depending on parents' preferences and students' abilities. Please indicate on the application form your Chinese Language preference. The interview for the Chinese Language part will be conducted in the language according to your preference.
- Applicants who have chosen Putonghua as the medium of instruction in Junior Secondary Chinese Language lessons are required to take a Putonghua Listening Assessment to determine if they are eligible for the Putonghua class.

## C. Criteria for selecting S1 candidates

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|---|---|
| Academic Performance & General Knowledge | 30 marks |
| Language Proficiency & Communication Skills (English, Putonghua or Cantonese) | 20 marks |
| Conduct & Self-Management | 15 marks |
| Learning Attitude & Interpersonal Relationship | 25 marks |
| Interests, Extra-curricular Activities | 10 marks |
| Bonus marks:<br>- Outstanding achievements in sports, art and design or technology<br>- Parents or siblings being past / current student of Lam Tai Fai College | <br>15 marks<br>5 marks |

## D. Release of results

- Application results will be released within 2 weeks after the interview by email.
- Our school **will not** participate in the Secondary School Places Allocation. All S1 students will be admitted **only** through our admission and selection process.

## E. Enquiries

Please direct all enquiries concerning student admission to the General Office.
Tel: 2786 1990 Fax: 2786 9617 E-mail: enquiry@ltfc.edu.hk

**Financial Assistance for Students**

School-based Fee Remission Scheme

For students with financial hardship, our school offers a School-based Fee Remission Scheme. Application forms and application guidelines can be obtained from the General Office or downloaded from our school website (www.ltfc.edu.hk) from July 2026. You may refer to our website for other details.