



# LAM TAI FAI COLLEGE

林大輝中學

25 Ngan Shing Street, Shatin 沙田銀城街 25 號  
http://www.ltfc.edu.hk Fax: 2786-9617 Telephone: 2786-1990

## APPLICATION GUIDELINES FOR S2-S5 ADMISSIONS 2021 - 2022

Please read the following carefully before filling in the application form.

### A. Application procedures

1. Application forms can be obtained online from the school website.
2. Complete pages 1 to 4 of the application form.
3. Submit the form along with other supporting documents to the General Office **in person** during office hours (Mon–Fri: 9:00am–4:30pm; Sat: 9:00am–11:30am). **Present all original copies of the documents** which have been submitted with the application form for verification.

### B. Documents to be submitted with the application form **in person** to the school

1. The completed form should be submitted together with the following:
  - (i) Application fee of **HK \$60 in cash / by Octopus**
  - (ii) Photocopy of student's birth certificate
  - (iii) Photocopy of student's HKID card
  - (iv) Photocopy of student's Passport or valid identity document(s) ( if applicable)
  - (v) Photocopy of previous yearly school reports in secondary school
  - (vi) Photocopy of mid-year school report of current year
  - (vii) Photocopy of yearly school report of current year, if any
  - (viii) Supporting documents showing student's academic or non-academic achievements, if any  
(Please provide the **most recent/highest** qualifications/ results only. Max: 8 pages)
  - (ix) Senior Secondary Elective Subject Selection Form (**for S4 and S5 Applicants only**)
2. All documents submitted will not be returned.

### C. Interviews

1. Selected candidates will be notified **by email / by phone** to attend an admission test. Please check your email inbox and junk mailbox periodically.
2. Applicants who have passed the admission test will be notified **by email / by phone** to attend an individual interview. Parents will also be invited to attend the interview together with the candidate.
3. Junior Secondary Chinese Language lessons will be conducted in either Putonghua or Cantonese depending on parents' preferences and the Putonghua abilities of the students. For **S2 and S3 Applicants**, Please indicate on the application form your Chinese Language preference.
4. Applicants who have chosen Putonghua as the medium of instruction in Junior Secondary Chinese Language lessons are required to take a Putonghua Listening Assessment to determine if they are eligible for the Putonghua class.
5. **S4 and S5 Applicants** are required to complete and submit the Senior Secondary Elective Subject Selection Form together with this application form.

#### **D. Release of results**

Application results will be released within 6 weeks of the individual interview.

#### **E. Enquiries**

Please direct all enquiries concerning student admission to the General Office.

Tel: 2786 1990

Fax: 2786 9617

E-mail: [enquiry@ltfc.edu.hk](mailto:enquiry@ltfc.edu.hk)

#### **Financial Assistance for Students**

##### School-based Fee remission Scheme

For students with financial hardship, our school offers a School-based Fee Remission. Application Forms and Application Guidelines can be obtained from the General Office or downloaded from our school website ([www.ltfc.edu.hk](http://www.ltfc.edu.hk)). You may refer to our website for other details.

##### 學生經濟援助

##### 校本學費資助計劃

有實質經濟困難的學生，可以申請由本校提供的校本學費資助計劃。申請表格及申請指引可於校務處索取，亦可於本校網頁([www.ltfc.edu.hk](http://www.ltfc.edu.hk))下載。詳情請參閱本校網頁。