

**Lam Tai Fai College
2020-2021**

Plan on the Use of Capacity Enhancement Grant

| Task Area | Major Area(s) | Strategies | Benefits Anticipated | Time Scale | Resources Required | Success Criteria | Method of Evaluation | Person(s)-in-charge |
|---|--|---|--|-------------------------------|---|---|---|---|
| To relieve teachers from some of their duties in order that they can focus more on their teaching so as to enhance student learning | To create an environment for teachers' professional growth | To recruit 3 associate teachers to support English Language, Chinese Language and PSHE KLAs | <ul style="list-style-type: none"> Teachers will have more time to prepare for their lessons and tailor teaching materials that are of interest to the students. Teachers will have more time to attend professional training. | September 2020 to August 2021 | Salaries & MPF of the 3 associate teachers for 12 months <u>Income (CEG)</u> Approx. $HK\$718 \times 808 = HK\$580,144$ (Subject to final approval by EDB) <u>Expenditure Anticipated</u> (Salaries) $HK\$18,000 \times 12 \times 3 = HK\$648,000$ (MPF) $HK\$648,000 \times 5\% = HK\$32,400$ <u>Difference</u> $-HK\$100,256$ (borne by the school) | <ul style="list-style-type: none"> A majority of the teachers in the 3 KLAs indicate that the associate teachers can help reduce some of their duties so that they have more time to concentrate on their teaching and to attend training on curriculum and pedagogy. Teachers in the 3 KLAs completed at least 50 hours of professional training in 2020-2021. | <ul style="list-style-type: none"> Feedbacks from teachers in the 3 KLAs | <ul style="list-style-type: none"> Ms Cheng Ngai Ching Mr Liu Chi Yeung Dr Ip Sum Ming |