

Lam Tai Fai College
Plan on the use of Career and Life Planning Grant 2015-2016

Objectives	Strategies / Implementation Plan	Success Indicators	Method(s) of Evaluation	Time Frame	PIC
1. Help students equip with the essentials of interview skills and subject selection strategies so as to enhance their chances for admission to higher educational institutions and motivate them striving for academic excellence.	<ul style="list-style-type: none"> ● Workshops and seminars will be organized for students to help them equip with necessary interview skills and subject selection strategies. 	<ul style="list-style-type: none"> ● After the workshops and seminars, 70% of the participants think that the skills & strategies that they acquired are useful ● Numbers of students meet the General Entrance Requirements. 	<ul style="list-style-type: none"> ● Questionnaire ● Feedback from students and teachers 	Whole year	CCMK

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<p>2. Help students explore their career aspiration through understanding their personality, unique abilities and opportunities so as to strive for academic excellence.</p>	<ul style="list-style-type: none"> ● Help students understand their personality, interest and career orientation through Personality Test for subject selection and Life planning, workshop for multiple pathways ● Help students understand their opportunities in further study and world of work through seminars, workshops and visits ● Help parents understand the opportunities in further study of their children ● Help students understand JUPAS and E-APP application procedures ● Individual and group career counseling will be given to students 	<ul style="list-style-type: none"> ● Students can find out their unique abilities. ● Students have a better understanding of their personality, interest and career orientation. ● Students have a better understanding of their opportunities in further study and world of work. ● Students have a positive response to subscale “Opportunity” in APASO questionnaire. 	<ul style="list-style-type: none"> ● Feedback from students and teachers ● Questionnaire 	<p>Whole year</p>	<p>CCMK</p>

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<p>3. Explore flexible and rich articulation pathways for students through liaising with external bodies and tertiary education institutions.</p>	<ul style="list-style-type: none"> ● Increase and enhance the linkage between the school with external bodies and tertiary education institutions. ● Open more learning opportunities for students through these enhanced linkages 	<ul style="list-style-type: none"> ● 2 company visits & 2 tertiary education institutions visits will be arranged. ● At least 6 tertiary institutions set up study information booths in our school at the day of “Release of HKDSE results”. ● Students have a positive response to subscale “Opportunity” in APASO questionnaire 	<ul style="list-style-type: none"> ● Count the number of company visits and tertiary education institution visits that have been arranged ● Count the number of tertiary institutions setting up study information booths in our school at the day of “Release of HKDSE results” ● Feedback from students and teachers ● APASO 	<p>Whole year</p>	<p>CCMK</p>

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4. Enrich class teachers and career teachers' knowledge on the multiple pathways and career guidance skills.	<ul style="list-style-type: none"> ● Encourage career teachers to attend seminars and workshops related to the areas of career information, guidance programme/ activities and career development. ● Deliver and illustrate the updated senior secondary study information to senior secondary Form Masters / Mistresses and Class Teachers periodically. 	<ul style="list-style-type: none"> ● Each career teacher has to attend at least one seminar or workshop related to the areas of career information or guidance programme/ activities or career development. ● Positive feedback from senior secondary Form Masters / Mistresses and Class Teachers that they have been enriched the knowledge on the multiple pathways and admission selection criteria. 	<ul style="list-style-type: none"> ● Count the number of seminar and workshop that career teachers have attended ● Feedback from senior secondary Form Masters/Mistresses and class teachers 	Whole year	CCMK
5. Strengthen career guidance and counseling to cater to individual needs and differences of students	<ul style="list-style-type: none"> ● Provide personal counseling for students to cater for individual needs ● Extra meeting sessions provided for sport elite students on a regular basis to provide support and guidance on their study and future careers ● Organize a mentorship programme to help sport elite students to better understand their future career paths 	<ul style="list-style-type: none"> ● Positive feedback from students and teachers ● Positive feedback from sport elite students 	<ul style="list-style-type: none"> ● Meeting records ● Feedback from students and teachers ● Positive feedback from sport elite students and teachers 	Whole year	CCMK

Proposed Budget

Items	Session(s)	Budget
Employ a full time Career Master to coordinate the School Based Career Education	-	HK\$451,440
Speech Day & Reunion for S6 students	-	HK\$1,500
Teachers' Reference Materials (Book, DVD, etc)	-	HK\$1,500
Tour bus fee (for company visits & tertiary education institutions visits)	6	HK\$10,000
Workshops and talk on SS subject selection (for S3 students)	1	HK\$2,000
Workshops and talk on Life Planning & Visits (for S4 students)	3	HK\$10,000
Workshops and talk on Subject Selection (for S5 students)	3	HK\$10,000
Mock Release of HKDSE Results workshop (for S5 students)	1	HK8,000
Miscellaneous expenses	-	HK\$1,500
Total		HK\$495,940